

Union County Airport Authority Agenda 7-9-2019

- Call to order -4:00PM Popio, (Rausch reported unable to attend)
- Minutes of the June meeting
- Treasures Report, Invoices presented for payment
- Presidents Report,
 - UCAA Response to the State Auditors Management Letter.
 - FAA notification and comments ALP update. See attached:
 - ODOT Hearing on proposed rules, Aviation Hearing Notice for Aviation Pkg 2
 - DATE: July 29, 2019 TIME: 10 AM LOCATION: Conference Room GA, Lower Level, Ohio Department of Transportation, Central Office 1980 West Broad Street, Columbus, Ohio 4322 KMRT testimony.
 - Proposed Rules site:
<http://www.dot.state.oh.us/Divisions/Legislative/rules/Pages/default.aspx>

Consultant's report: Woolpert, Greg Shuttleworth

- Night IFR approaches RW 27
- Main ramp assessment / recommendations

Committee reports:

- SkyVista report
- IT upgrades, LaPoint
- Single Volume Hangar rates review
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Unfinished Business:

- Roof repairs estimates (Doug Troutman JG Construction 614 306 6180 will be providing an estimate for the cost of repairs which were identified for our June meeting via email)

- Snow removal 2019/ 2020 and beyond, planning site visit to Lost Nation Airport other?
- New Business:
- Adjourn, next meeting 8-13-19, 4:00PM

UNION COUNTY AIRPORT AUTHORITY
MINUTES
JULY 9, 2019

The Union County Airport Authority Board held its regular monthly meeting on July 9, 2019 at the Union County Airport, 760 Clymer Road, Marysville, Ohio. The meeting was called to order by President John Popio at 4:00 pm with the following members present Mr. Bob Chapman, Mr. Jim Mitchell, Mr. Ken Denman, Mr. Shaun Bailey, and Mr. Phillip LaPointe. Mr. Bruce Rausch was excused. Guests present were Mr. Greg Shuttleworth of Woolpert and Mr. Dave Holden of Skyvista.

Mr. Ken Denman motioned to accept the June minutes as presented, Mr. LaPointe second. Motion passed. Mr. Denman motioned to accept the attached list of bills, Mr. Chapman second. Motion passed.

Mr. Popio presented his response to the State Auditor's management letter and the FAA notification and comments on the ALP update. (see attached). There will be an ODOT hearing on the proposed rules on July 29, 2019 at 10 AM in Columbus. Mr. Denman and Mr. Popio will try to attend.

Mr. Shuttleworth gave the Woolpert report (see attached). Mr. Mitchell motioned to approve an increase to Woolpert for general services by an additional \$17,000. Mr. Denman seconded. This is mainly to get the ALP revised and sent in to ODOT and to submit projects. If ODOT won't fund any projects, only a portion of this amount will be needed. Mr. Shuttleworth will try to get this all wrapped up before the next meeting. The board discussed the grass growing in the cracks on the taxiways. This needs to be taken care of very soon. The board reminded Skyvista that Rausch Mowing is to use weed killer when and where needed under their contract. Mr. Shuttleworth will also give a step by step instructions to get the cracks cleaned out so that sealing can be done. The board will check with the County to see about completing this work. Skyvista reported that all hangars are rented and there have been several requests for hangar space. Most tenants are up to date with rent fees. Mr. LaPointe reported on the meeting with Mr. Wade Branstiter, Tish Johnson, and Steve Badenhop regarding getting One Drive and getting board members set up so that they can view files on their computer. Mr. Denman motioned to contact Spectrum to get wi-fi in the Airport's name so that the TV and Computer can be hooked up and used. Mr. Chapman second. Mr. LaPointe will look into getting Spectrum out to install.

Mr. Denman motioned to allow the Run for Kids to use the taxiway for their run. Mr. Chapman second. Motion passed. Mr. Holden reminded the board that they will host a cookout on August 9th which is also during the balloon rally. All Board members are invited.

Mr. Mitchell motioned to adjourn the meeting at 5:12 pm. Mr. LaPointe second. Motion passed. The next meeting will be August 13, 2019 and will be held at the Union County Airport, Marysville, Ohio beginning at 4:00 pm.

Respectfully Submitted

Linda K Thrush
Secretary

Union County Airport Authority

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July Bills: 2019

ValTech	\$ 68.11
Marysville City	\$ 70.32
	\$ 77.84
	\$ 44.22
	\$ 350.24
DP&L	\$ 173.43
	\$ 164.32
	\$ 215.98
	\$ 104.83
Taxes	\$ 728.81
Harris and Leach	\$ 600.00
Eufinger Law	\$ 800.00
Columbus Gas	\$ 128.21
AWOS	\$ 125.00
Skyvista	\$ 1,166.83
	\$ 4,818.14

WOOLPERT PROGRESS REPORT

July 9, 2019

The following is a summary of items/task we worked on during the past month.

1. On June 17th, submitted revised scope of work for the Master Plan Update to the FAA. Have not received comments back on the revised scope yet and that is holding up final fee submission.
2. Followed up with FAA on nighttime approach reinstatement. Talked with staff in Oklahoma City in the Airspace Division. They instructed us to submit a request through the Instrument Flight Procedures Gateway which we did. Request explain the problem and the desire to use the R/W 27 PAPI to mitigate the loss of the approach. We have a case #, AI-181131 but no response yet.
3. Received FAA comments on the ALP and Airspace Review for the Turf Runway. There were minor comments on the airspace, but it was approved. Several comments on the ALP, some for Stantec to address and some will be addressed in the Master Plan Update. We should move forward with the ODOT inspection.
4. Completed survey of the ramp area for rehabilitation on July 1st. No response from ODOT yet if they will fund the project. I have a question in to Russ Niece/John Stain about the status. ODOT was supposed to notify everyone by July 15th if their project(s) is funded. Need to move forward with final design.

July 2019

Dept	Org	Object cd	Description	2019 Revised	2019 Actual	2019Enc	2019 Available	2019 Percent
402	70140208	510100	Airport Salary	\$ 60,000.00	\$ 3,600.00	\$	\$ 56,400.00	\$ 6.00
402	70140208	501205	Airport OPERS	\$ 8,400.00	\$ 504.00	\$	\$ 7,896.00	\$ 6.00
402	70140208	510225	Airport Medicare	\$ 870.00		\$	\$ 870.00	
402	70140208	510225	Airport Workers Comp	\$ 200.00	\$ 27.28	\$	\$ 172.72	\$ 13.64
402	70140208	520100	Airport Supplies	\$ 4,175.00	\$ 145.45	\$	\$ 3,954.55	\$ 5.28
402	70140208	520165	Airport Fues	\$				
402	70140208	530100	Contract Services	\$ 136,967.83	\$ 72,195.76	\$ 49,816.05	\$ 14,956.02	\$ 89.08
402	70140208	530700	Advertising	\$ 1,000.00		\$	\$ 1,000.00	
402	70140208	540100	Equipment	\$ 2,000.00	\$ 794.63	\$	\$ 1,205.37	\$ 39.73
402	70140208	550100	Travel & Expenses	\$ 1,500.00		\$	\$ 1,500.00	
402	70140208	568001	Transfer out	\$				
				\$ 215,112.83	\$ 73,667.12	\$ 49,816.05	\$ 87,954.66	